

Permit Requirements

Window Signs

The City of Brampton Sign By-law regulates signs in the City and requires that a permit be obtained prior to the installation of, or modification to, certain signs.

For signs regulated by the Sign By-law, a Sign Permit card will be printed at the time of issuance of the permit.

Permit Application

The following information is required at submission. Incomplete applications **cannot** be accepted.

1. **Completed permit application** consisting of:
 - Application Form "Sign Permit Application" (No longer required. Will be part of your Brampton Portal Submission.)
 - Notice of Permission to Construct (where applicant is not the owner)
2. **Set of plans** and specifications including:
 - Site plan and copy of an up-to-date property survey indicating the location of the proposed signage on the building,
 - Elevation detail of the wall face of the building or unit on which the proposed sign is to be located indicating the dimensions of both the building or unit, all existing signs and the proposed sign,
 - Details including materials and method of attachment.
3. Permit Fee:
 - \$30.00 per m² of sign face area with a minimum fee of \$225.00.

Permit Issuance

1. Where a permit is to be issued to a party other than the owner, a form (Notice of Permission to Construct) signed by the owner shall be submitted for the authorization of work to be undertaken on the owner's property.
2. Other approvals may be required prior to the issuance of a permit:
 - Region of Peel (905)791-7800 ext. 7905
 - Ministry of Transportation (416)235-4592

Permits
Tel. (905)874-2401

Inspections
Inspections.Scheduling@brampton.ca